

MINUTES JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT  
SEWER AUTHORITY & BOARD OF DIRECTORS WOODRIDGE LAKE  
SEWER DISTRICT, MONDAY, APRIL 16, 2012, 6:00 P.M. CONFERENCE  
ROOM WOODRIDGE LAKE CLUB HOUSE

CALL TO ORDER: Raymond Turri, Chairman and President of both Boards respectively called the meeting to order at 6:00 P.M.

ATTENDANCE: Present, Raymond Turri, Joan Lang and Robert Goldfeld by conference Phone. Excused absence Jim Mersfelder, absent Jim Hiltz. Also present Plant Superintendent Charles Ekstrom and Finance Committee Chairman Richard Reis.

APPROVAL OF MINUTES: The minutes of the March 19, 2012 meeting were presented for approval. **A MOTION WAS MADE BY** Raymond Turri seconded by Joan Lang to approve the minutes as written. No discussion, **SO VOTED**

MONTHLY REPORT FROM PLANT SUPERINTENDENT: Charles Ekstrom reported on the following: **Personnel**-Jason Patrick, one day sick leave. Jason has completed the last of the Sacramento courses that are offered by Sacramento that are germane to our Treatment Plant. Jason will be exploring on-line courses and will be taking a two day laboratory course on April 24<sup>th</sup> & 25<sup>th</sup>. In preparation for his taking the Class II Certification Test, Mark Theriault will be taking a two day class in June.

Projects:

**Ridge & Furrow Beds**- Woodward & Curran has successfully completed the load testing on beds F-5 and A-8 and started the testing on bed A-11 today, April 16<sup>th</sup>. Testing on G-1 is scheduled to begin on Monday, the 23<sup>rd</sup>. Jason & Mark were commended by Paul Dombrowski for assistance with the project over the weekends. Fill to extend the service road to A-11 bed along with sand needed to prepare the bed for testing was provided by Colby Excavating. Repair to the main valve has allowed for beds F-1, F-4 and F-6 to be used for service. Those beds will be used to keep the normal plant flow from interfering with the ongoing testing. It is not known at this time as to when test results will be available.

**Plant cleanup**- Cement work was done to rebuild the retaining wall around plant manhole and the front steps to the main plant building have been repaired. The openings in the wall at plant Pump due to the removal of the exhaust and ventilation system have also been repaired.

**Corrosion protection**-To provide cathartic corrosion protection for the steel in-ground tanks and pump chambers at Pump station #6 and Plant Pump, Magnesium anodes were purchased for approximately \$2,000.00. The installation has begun and will be done by Plant Personnel.

**Right of Way Clearing**-A Purchase Order has been issued to surveyor Ron McCarthy to survey and mark with stakes, the approximately 9600' of remaining uncleared ROW's at a cost of \$7,000.00. The work is expected to start the week of April 23<sup>rd</sup>. Once surveyed, Charlie Ekstrom will get price quotes for the clearing of the ROWs. Noted was the complaint received from the Owner of 87 West Hyerdale Drive relative to the clearing of

the District's Right of Way along his property. The owner was provided with all the necessary information relative to the District's Title. It was noted that the property in question is an undeveloped lot and based on the fact the District holds title to a five-foot easement along the side and rear lines of each and every lot within the Woodridge Lake Development for the purpose of installing, maintaining and operating sanitary sewer utility lines and mains on all lots within the subdivision, the District holds the right to clear the ROW and no further action on the matter needs to be taken by the Board.

**Plant and Pump Station flows-** Total flow for March was 2.62MG with an average daily flow of 84,000 gal; the max daily flow was 112,000 gal. with precipitation at 1.38". The average daily flow to date for April is 70,000 gal. with a max daily flow of 90,000 and 0.11" of precipitation. In a discussion on the current flow number, Charlie Ekstrom reported that the recent flow isolation testing done by Woodward & Curran showed no significant infiltration locations.

There were no further items discussed under the Operational Report and Charlie Ekstrom left the meeting at 6:25 P.M.

**FINANCIAL REPORTS: Delinquent Tax Update-** Delinquencies as of March 31<sup>st</sup> are down by approximately \$20,000.00 from the prior month. There are currently 42 delinquent taxpayers compared to 73 delinquents for the prior month. Prior year Total exposure was \$144,278.55 compared to a current exposure of \$64,480.00. The new State Marshal being used by the District has been successful in recouping several of the significant delinquent tax dollars. The Full Year Operating Budget shows the year to date actual vs. budget is running approximately \$179,000.00 under budget. Remaining to be billed out for 2011/2012 Fiscal Year is \$62,630.00 for Woodward & Curran and \$48,481.00 for cost share of the night flow testing. Projecting out to the end of the June 30, 2012 Fiscal Year, it is estimated to come in under budget by approximately \$32,125.00 for 2011/2012

**Draft Proposed 2012/2013 Fiscal Operating Budget:** With the exception of the cost for snowplowing and the extraordinary legal, the proposed budget is based on the operating run rate for the first three quarters of the current Fiscal Year, a 5% salary increase adjustment for all employees, overtime at the 2011/2012 rate but salary adjusted, and Benefit quotes from health and Insurance carriers. Under the \$698,353.00 Projected Capital Expenses for 2012/2013, \$600,000.00 would be budgeted for I & I Remediation. The estimated total cost for I & I Remediation is estimated at this time to be approximately \$1,843,700.00. The Finance Committee is proposing to cover that cost over a three year period of \$600,000 per year. The total proposed budget of \$940,946.75 is based on the current mil rate of 3.3. It was noted however that the \$698,353.00 proposed capital would reduce the ending Capital balance down to approximately \$161,000.00. Discussed at length was the potential need to increase the mil rate. It was agreed, as suggested by Paul Dombrowski, that a Special Meeting be called for all interested parties for the purpose of defining the cost for the I & I Remediation Expense for 2012/2013.

Discussed was the presentation of an interim report on the development of the Facilities Plan to the tax payers at the Annual Meeting. Under discussion it was agreed that Bob Goldfeld would work with Ken Green in the preparation of an update on the Facilities Plan and the presentation of same at the Annual Meeting.

Discussed was the holding of a Special Meeting of the Board and other invited parties for the purpose of reviewing and determining the estimated projected cost of the I & I Remediation for 2012/2013. The Board was in agreement that a Special Meeting should be held with a tentative meeting date of Monday, April 30<sup>th</sup>, 6:00 P.M. at the Woodridge Lake Club House. It would be a District Board Meeting, with the WLSD Planning Committee, Paul Dombrowski of Woodward & Curran and Plant Superintendent Charles Ekstrom being invited to attend. All concerned parties would be contacted relative to the date, time and place of the meeting.

Discussed briefly was the call for the Annual Meeting and Clerk Joan Lang would prepare a slate of Officers and Directors of the Board of Directors of the WLSD and the Directors of the WLSDSA up for re-election.

Clerk Joan Lang informed the Board that she has plans to take a week off to visit her Grandson & Family in Maryland the week of May 6 through the 11<sup>th</sup>.

There was no other business proper to come before said meeting. **A MOTION TO ADJOURN WAS MADE BY** Ray Turri seconded by Joan Lang. The meeting adjourned at 7:15 P.M.

Respectfully submitted,

WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY  
WOODRIDGE LAKE SEWER DISTRICT

Joan M. Lang, Secretary & Clerk of respectively of both Boards